

# PAPER TITLE HERE

Author One <sup>1</sup>, Author Two <sup>2</sup>, Author Three <sup>2</sup>

1. Institution, Melbourne, VIC

2. Another Institution, Sydney, NSW

The header consists of 10 lines with 14 point spacing.

The last line below should be left blank.

## ABSTRACT

This document explains how to prepare a paper for submission to the conference. It also includes the instructions for submission and some additional information. This document can be used as a template with MS-Word.

## INTRODUCTION

Page limit: Maximum 8 pages.

The paper should be prepared for A4 size paper (210 x 297mm), with overall margins of 2cm on all sides of the paper (top, bottom, right and left). Use font type Arial for the entire document, with different styles at different parts of the paper, as indicated below.

The top section of the first page of the paper should contain the paper title, author list, and affiliations. This section should consist of 10 lines.

After these 10 lines, the rest of the document should be in two-column format (except where using large pictures/ diagrams which are page width).

DO NOT include page numbers.

## BODY OF THE PAPER

### **Title, authors, and authors' affiliations**

Titles should be in 12-point font, bold and capitalised. Do not use more than two lines for the title, and try to limit the title to ten words.

Authors, affiliations, and additional contact information should be in 10-point font. Authors with more than one affiliation should indicate additional affiliations by numbers, superscripted following the author's name.

You can add contact information (e.g. e-mail address, telephone number, postal address, etc.) and other information as you wish, within the 10-line limitation. If you require fewer than 10 lines for this information, please leave the remaining lines blank.

### **Abstract**

The abstract, limited to about 100 words, should consist of a concise, self-contained description of

the paper that clearly identifies the unique features of your study.

### **Main body**

The main body of the paper should contain (but is not limited to):

Introduction

Simulation and/or experiment

Discussion and result analysis

Conclusion

Acknowledgments

Nomenclature, if needed

The headings of each section should use 10-point font, capitalised and underlined.

The headings of the subsections should use 10-point font, in bold.

The text should be typed in 10-point font with single-line spacing. Neither the sections or subsections should be numbered.

### **References**

All publications cited in the text should be listed at the end of the paper and should be ordered alphabetically by author name. All lines, other than the first in each entry, should be indented. In the main text, refer to a reference using author-year style - e.g.

Johnson et al. (2006)

Peters K.R. (2007).

### **Figures and Tables**

Figures and tables, both of which must have numbers and captions, can be included in the body of the text or collected at the end of the paper. Color images are welcome.

Figure 1 is an example of a graph in the text with a caption below the figure. Please include a blank line above the figure and below the caption.

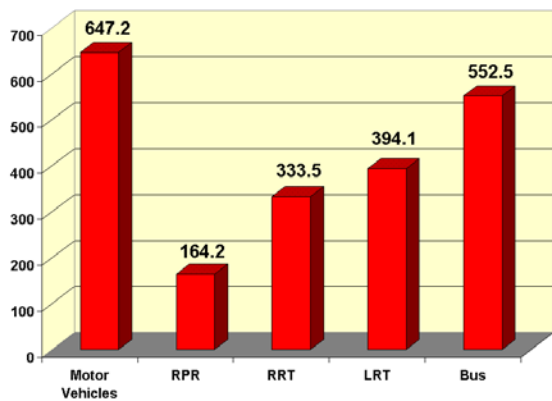


Figure 1: Example of a Figure

Table 1 shows an example of a table, where the caption should be on the top of the table.

Table 1: Example of a Table

Heading 1	Heading 2	Heading 3
Entry 1	Entry 2	Entry 3

Oversized figures and tables may be included in the body of the text or collected at the end. Figure 2 is an example of an oversized figure.

### Equations

Mathematical equations should be created using equation editor in the word processor. Equations should be centred between left and right margins and should be separated by a blank line. All equations should be sequentially numbered using numbers in parentheses along the right margin.

### IF YOU USE MS-WORD

This document can be used as a template for use with MS-Word. Please use the style for each section, as it has been defined in this template. You can use this document directly, cut-and-paste your paper from other document(s) into this document, or import this style into another document (open the style organizer (Format – Style and click “organiser”) and replacing all styles with those from this document).

### SUBMISSION INSTRUCTIONS

1. Page limit: Maximum 8 pages.
2. Files larger than 2MB should be compressed.
3. **Convert this document to PDF format before submitting.**
4. Please submit your paper through the conference website  
[www.awa.asn.au/bsmconference](http://www.awa.asn.au/bsmconference)  
 Login using your Access Key that has been provided previously.
5. If your paper does not meet the submission requirements, your file will not be processed for review and you will be asked to resubmit. If

everything is in order, the paper will be uploaded to our website.

### CONCLUSION

This paper has described how to prepare a paper for submission to AWA Biosolids and Source Management National Conference

### ACKNOWLEDGMENT

This document was derived from the author guidelines used for all AWA conferences and events.

### REFERENCES

- Johnson, P.K., Smith, W.D. 2006. Designing and implementing communication changes. Dept of History, University of Sydney, NSW, Australia.
- Peters, J. 2007. Guidelines for the presentation of technical data in the environmental forum, Aust Water Association, Sydney, NSW, Australia.

# Percent of Established Firms by Region

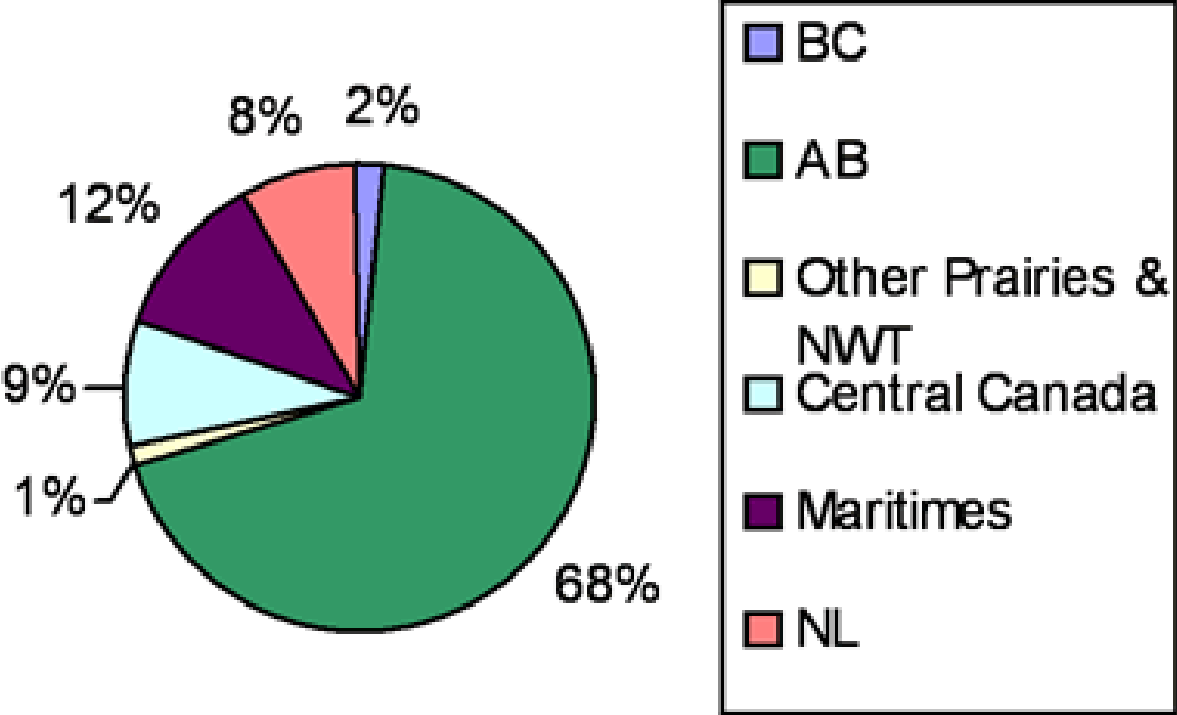


Figure 2: Example of an Oversized Figure